

MEETING MINUTES

Name of Foundation: AcadeMir Charter Schools, Inc.

Board Meeting: August 21, 2014

School(s): AcadeMir Charter School West and AcadeMir Charter School Middle

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting

Date	Start	End	Meeting Location
August 21, 2014	9:30 AM	11:30 AM	ACSW

Attended by
Mr. Alexander Casas, Chairperson Mr. Joanna Noriega, Board Member Dr. Carolina Claro, Principal, ACSW Mr. Alberto Mancebo, Principal, ACSM Mrs. Azalia Fajardo ACSW Mrs. Esther Mir, Superior Management Mrs. Rolando Mir, Superior Management Mrs. Alicia Bower Consultant

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 9:30 AM with a Call to Order by Chairman Alexander Casas. Roll call was taken and quorum was established.

APPROVAL OF MINUTES

Chairman Alexander Casas asked the Board to review the minutes from the May 28, 2014 Governing Board meeting and note any corrections or comments. Motion made to approve minutes was approved 3-0.

SCHOOL REPORT

AcadeMir Charter School West

- Dr. Claro reported total enrollment of 618 students (at capacity) with approximately 300 students on the wait list.
- Hiring of full time Curriculum Specialist
- Pearson selected to provide Professional Development in Common Core during two weeks of planning before school starts such as:
 - Focusing on Mathematical Practices of the Common Core
 - McGraw-Wonders Series for Reading
 - Digging into the Reading Standards
 - Digging into the Writing Standards
 - Lesson Planning and the Math Common Core Standards
 - Consultative Services, Model Lessons and Reflection
- ~~Purchasing of State Adopted Wonders Series for Reading for entire school~~
- Purchasing of additional computers
- Creating Model Classrooms – One per grade level
- Use of early release times on Wednesdays for use of P.D. and data analysis – Board Approval required for times
- Master Schedule – Completed
- Teacher Instructional Folders with student lists, data, schedules, etc. – For week of August 4
- Prescriptive Tutoring Materials including WonderWorks (aligned with Wonders for Tier 2 support), I-Xel,
- Hiring of two Interventionists and two paraprofessionals – push-in and pull-in models, computer lab and classroom support
- Hiring of additional Spanish and P.E. Teacher to facilitate for common planning time and reduce class sizes
- Common Planning Times for Department Heads by subjects
- Common Board Configuration consistency across all grade levels
- Scheduled Data Chats to drive instruction
- Kinder through 2nd grade – weekly Science lab assignments
- Reduce the number of special events during instructional time

AcadeMir Charter School Middle

The current enrollment at ACSM is 208. Students and the school will be capped this year at 240 students.

ACSM will be staffed with 8 full time core subject teachers (one PE coach, a Music/Spanish Teacher and part time robotics and art teachers). ACSM will have 3 full time support/maintenance personnel and 3 part time support/cafeteria personnel.

All construction at ACSM is finished. The school has been painted and other modifications have been made.

All FCAT and EOC testing was completed successfully. ACSM tested 100% of its students in all subjects.

During the summer ACSM has held two parent orientation/recruitment nights and its open house on August 14, 2014. Students are currently being scheduled and all scheduling will be finished by the second week of August.

General Information from ACSW and ACSM

Instructional video training was held on 8/8 with all teachers to go over what is required for instructional videos and how they can record the class session at the same time.

Network cleanup has been conducted. All PC's have been scanned and clean of any viruses for new school year.

FINANCE

Approval was requested to deposit \$100,000.00 in the existing Money Market account for ACSW.

OLD BUSINESS

No further discussion was had.

NEW BUSINESS

No new business was discussed.

OPEN QUORUM

No issues were brought up.

ADJOURNMENT

Motion made by Ms. Noriega with a second by Dr. Alonso to adjourn the AcadeMir Charter Schools, Inc. meeting.



Board Chair

9-16-14

Date

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MEETING MINUTES

Name of Foundation:

Board Meeting:

School(s):

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting

Date	Start	End	Meeting Location
October 21, 2014	9:30 AM	11:30 AM	ACSW

Attended by

Mr. Alexander Casas, Chairperson

Mr. Joanna Noriega, Board Member

Dr. Tirso Alonso

Dr. Carolina Claro, Principal, ACSW

Mrs. Azalia Fajardo ACSW

Mrs. Esther Mir, Superior Management

Mrs. Rolando Mir, Superior Management

Mrs. Alicia Bower Consultant

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 9:30 AM with a Call to Order by Chairman Alexander Casas. Roll call was taken and quorum was established.

APPROVAL OF MINUTES

Chairman Alexander Casas asked the Board to review the minutes from the October 21, 2014 Governing Board meeting and note any corrections or comments. Motion made to approve minutes was approved 3-0.

SCHOOL REPORT

AcadeMir Charter School West

- All staff in place, adding 1 staff member for the traffic
- Enrollment at 618 with a waiting list in the 300's
- Baseline completed/FAIR-in process
- Tutoring Started September 2, 2014
of tutors 9 # of students in math 42 reading 72 Science 20
- Clubs to be paid by school (Basketball, Band, and Robotics)
- New facility still in the process of zoning/Landlord gave the existing tenant new lease for 5 year(an agreement is being done that if by March tenant does not leave, then no other charter school can lease that building unless we get first refusal.
- Ipads were not ordered since laptops are better the assessments this year. Instructional videos have started at the West. There are 20 uploaded.
- Therapists have been contacted to begin
- Removal of Mancebo from Bank. Added Mrs. Fajardo as additional signature for check signing.
- Carolina Claro is the interim Principal for the Middle school. Her salary was adjusted.
- Mir Properties bought playground land. Zoning proposal will be given by Holland and Knight.

AcadeMir Charter School Middle

- Mancebo, Ulloa, and Smith resigned. Dr. Claro is the interim principal. Karla Rodriguez has accepted the position as the Assistant Principal.
- 2 Reading teachers have been hired to replace Ulloa and Smith. There is a math, and civics teacher that we would like to bring on board.
- We have hired 2 interventionists and a receptionist
- Baseline –. Interim assessments done / FAIR testing in process
- Tutoring started September 9th - Very few students
- Tutoring was revamped and now there are: # of tutors 6
Students in Math 29 Reading 21 Science 6 Civics 11
- Approved for afterschool free snack

- Band to start soon
- Instructional videos to start in December
- Occupational therapist has started
- Speech therapist already started
- New books ordered. Incorrect books being sent back.
- Carolina Claro is the interim Principal for the Middle school.

General Information from ACSW and ACSM

New Application (APA)	ARC November 4th
Teacher Lead Money	Distributed
Teacher Master points	Dr. Claro started the process
Newsletter	West started/Middle to start in November
Morning Announcements	Started in both schools

FACT 5's Incentives were given to those students that received a perfect score.

The owner of the land behind the school decided to sell the land that is currently being leased by the school for the use of playground. This land is vital to the school for its outside activities. Several developers demonstrated interest in this property for the use of houses. Management decided to purchase the land in the best interest of the school. This is a 1 ¾ acre that will now be used for parent parking as well as the school's official p.e. field, soccer, flag football, tennis, and basketball. Management will provide a lease to the school.

Special Commendation: Dr. Claro has stepped up and taken control of the situation that was left at the middle school. CSCMS is up to date, reports have been done, Tittle one completed, Curriculum Compliance Review completed, ESE issues addressed, class schedule corrected, parents concerns addressed, organization of files and paperwork, payments, etc.

A new board member is to be proposed. Her name is Lisette Gell

FINANCE

No new business was discussed.

OLD BUSINESS

No further discussion was had.

NEW BUSINESS

No new business was discussed.

OPEN QUORUM

No issues were brought up.

ADJOURNMENT

Motion made by Ms. Noriega with a second by Mr. Alexander Casas to adjourn the AcadeMir Charter Schools, Inc. meeting.



Board Chair

1/13/15

Date

MEETING MINUTES

Name of Foundation:

AcadeMir Charter Schools, Inc.

Board Meeting:

March 17, 2015

School(s):

AcadeMir Charter School West, AcadeMir Charter School Middle, and AcadeMir Preparatory Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting

Date	Start	End	Meeting Location
March 17, 2015	9:30PM	10:30PM	ACSW

Attended by

- Mr. Alexander Casas, Chairperson
- Mr. Joanna Noriega, Board Member
- Dr. Tirso Alonso (phone)
- Mrs. Lisette Gell
- Dr. Carolina Claro, Principal, ACSW
- Mrs. Azalia Fajardo ACSW
- Mrs. Esther Mir, Superior Management
- Mrs. Rolando Mir, Superior Management

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 9:30 AM with a Call to Order by Chairman Alexander Casas. Roll call was taken and quorum was established.

APPROVAL OF MINUTES

Chairman Alexander Casas asked the Board to review the minutes from the January 13, 2015 Governing Board meeting and note any corrections or comments. Motion made to approve minutes was approved 4-0.

SCHOOL REPORT

AcadeMir Charter School West

- All staff members in place. One teacher returning from maternity leave.
- Enrollment is at 618 with a waiting list in the 300's
- Interim assessment, Cella, and FSA testing have been completed.
- Morning and afternoon tutoring have concluded.
- Robotics is going well.
- New facility still in the process of zoning (we are not able to add 6th grade until this process is completed)
- Land adjacent to AcadeMir West in the zoning process to be part of the playground for the West
- AcadeMir Charter School West is currently being zoned to add 6th through 8th grade
- A total of 60 laptops have been ordered and are being received. Instructional videos have started at the West. These are being upgraded for better use to the students and parents
- CSCMS is up to date
- Application process for new school year started January 13, 2015 and will ended January 30th. We have received 250 applications. Re-enrollment forms were distributed to our current students on Tuesday, January 20th and all but 3 were returned.

AcadeMir Charter School Middle

- All staff members in place
- Enrollment is at 213
- Interim Assessments, and Cella have been completed; FSA continues.
- Morning, afternoon, and Saturday tutoring will continue until April 10, 2015.
- After school has 6 students (Approved for Free snack)
- Dance has started with great student participation. Basketball was added in February and Volleyball started in March. These are school sponsored clubs.
- Instructional videos started in late January.
- All books that were ordered incorrectly were sent back. We received a reimbursement of \$9,306.60.
- Application process for new school year 2015-2016 started January 13, 2015 and will ended January 30, 2015. We are at 240 for school year 2015-2016 with a waiting list of 50. Re-enrollment forms were sent home and all but 10 were returned. Information on this to follow.

- Title I audit was on January 20, 2015. All went well
- Open House was held to welcome new students and parents.
- Students went to the Robotics competition and won 1st and 2nd place in Dade County and won 3rd place in the State competition.
- Students participated in the Science Fair.
- School is in compliance with the Charter Tools System.

AcadeMir Preparatory Academy

- AcadeMir Preparatory Academy (APA), is requesting from its sister school, AcadeMir Charter School West, to lend \$50,000.00 from its original approved amount of \$100,000.00 for start up.
 - Check book will be opened with the \$50,000.00 loan.
 - Location for APA has been negotiated. The address is 10870 SW 113 Place. It's on the second floor of this building with a capacity of 150 students. Minor repairs are needed. Job fair will begin in March.
 - 68 applications have been accepted from our first application process.
 - Meeting with parents are being scheduled in April and May.
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FINANCE

As In the event that a loan is needed for AcadeMir Preparatory Academy (APA), it is asked from its sister school, AcadeMir Charter School West, to lend start up amount of \$100,000.

OLD BUSINESS

No further discussion was had.

NEW BUSINESS

No new business was discussed.

OPEN QUORUM

No issues were brought up.

ADJOURNMENT

Motion made by Ms. Noriega with a second by Mr. Alexander Casas to adjourn the AcadeMir Charter Schools, Inc. meeting.

Board Chair

Date

MEETING MINUTES

Name of Foundation:

AcadeMir Charter Schools, Inc.

Board Meeting:

May 19, 2015

School(s):

AcadeMir Charter School West, AcadeMir Charter School Middle, and
AcadeMir Preparatory Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting

Date	Start	End	Meeting Location
May 19, 2015	9:30PM	10:30PM	ACSW

Attended by
Mr. Alexander Casas, Chairperson
Mr. Joanna Noriega, Board Member (phone)
Dr. Tirso Alonso (phone)
Mrs. Lisette Gell
Dr. Carolina Claro, Principal, ACSW
Mrs. Azalia Fajardo ACSW
Mrs. Esther Mir, Superior Management
Mrs. Rolando Mir, Superior Management

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 9:30 AM with a Call to Order by Chairman Alexander Casas. Roll call was taken and quorum was established.

APPROVAL OF MINUTES

Chairman Alexander Casas asked the Board to review the minutes from the March 17, 2015 Governing Board meeting and note any corrections or comments. Motion made to approve minutes was approved 4-0.

SCHOOL REPORT

AcadeMir Charter School West

- All staff members in place.
 - Enrollment for next school year is at 618 with a waiting list in the 250's
 - Cella, and FSA testing have been completed.
 - Two possible retentions in 3rd grade being considered.
 - Gifted referrals have been completed.
 - Tutoring has concluded and went well.
 - New facility still in the process of zoning (to add 6th through 8th grade and 350 additional students)
 - We are still waiting for the zoning approval for the Land adjacent to AcadeMir West to be part of the playground for the West
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- We are still waiting for the zoning approval to add 6th-8th grade to the existing AcadeMir Charter School West
 - CSCMS is up to date
 - Requesting approval to loan AcadeMir Preparatory Academy \$30,000.00 from its original approved amount of \$100,000.00 for startup.
 - Waiting on E-rate to be funded this month

AcadeMir Charter School Middle

- All staff members in place
- Enrollment for next school year at 250 with 30 in the waiting list.
- Cella and FSA testing have been completed
- Tutoring has concluded and went well.
- Waiting on E-rate to be funded this month.
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AcadeMir Preparatory Academy

- AcadeMir Preparatory Academy (APA), is requesting from its sister school, AcadeMir Charter School West, to lend \$30,000.00 from its original approved amount of \$100,000.00 for startup.
- 82 applications have been accepted.
- Building repairs are complete
- Grant was submitted on time
- Application for School Readiness was submitted
- Loan application was submitted to SunState
- Waiting for school location number

- Waiting on signed contract for School readiness application.
- Job Fair conducted and employees were hired for new school year.

FINANCE

AcadeMir Preparatory Academy (APA) is requesting \$30,000 from its original approved amount of \$100,000.00 for startup from its sister school, AcadeMir Charter School West.

OLD BUSINESS

No further discussion was had.

NEW BUSINESS

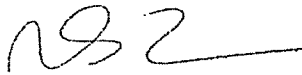
No new business was discussed.

OPEN QUORUM

No issues were brought up.

ADJOURNMENT

Motion made by Ms. Gell with a second by Mr. Alexander Casas to adjourn the AcadeMir Charter Schools, Inc. meeting.



Board Chair

Date